

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, November 20, 2019 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:25 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON Commissioner Eva GARCIA and Commissioner Maria GOMEZ.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Arthur NAVARRO, Joe LEGGETT, Austin YOUNG, Gregory KUENSTLER, Jared KEITH, Luis SMITH, John ZAPIEN, Andy PEREZ, Timothy MEAZELL, Robert HOLLEY, Leroy RAMIREZ, Thomas HUSSEY, Luis MENDEZ with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, and Adam TABAK district counsel with Coveler and Peeler.

#### 4. TO RECEIVE PUBLIC COMMENT:

No public comment.

5. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner ROBINSON and seconded by GOMEZ and approved with a vote 5 to 0 to approve the minutes of prior meetings.

6. TO RECEIVE THE TREASURER'S REPORT:

Chief PARKER presented the treasure's report as of November 2019:

Chase Checking Account Balance: \$247,018.72

Chase Tax Funds Balance: \$73,191.29

Texas Class Account-Real Estate- \$6,753,423.28

Texas Class Account-Reserve: \$8,776,820.82

Wells Fargo Account-Station #11 Construction balance: \$68,011.89

Wells Fargo-Sales Tax Collections balance: \$250,000.00

Prosperity Account-Billing Funds balance: \$178,057.64

Total in all accounts of \$16,502,788.78

Tax Collections collected year to date: \$3,553,745.78

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to accept the treasure's report for the month of November 2019.

7. TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

8. TO RECEIVE THE CHIEFS REPORT, INCLUDING FIRE SUPPRESSION, RESCUE AND RELATED ACTIVITIES, AS WELL AS REPORTS ON ANY TRAINING RECEIVED BY THE DISTRICTS PERSONNEL DURING THE PERVIOUS MONTH:

Report for the month of October 2019 presented by Chief PARKER; total responses: 253, total In-District on scene calls: 200, total numbers of apparatus responding: 299, mutual aid: 14, mutual aid received: 04, calls year to date: 2175, total training hours: 455.

Motion by Commissioner GARCIA and seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to approve the chiefs report for the month of October 2019.

9. TO APPROVE ADDITIONAL TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action. Item tabled.

10. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action, item tabled.

11. TO REVIEW AND APPROVE REQUESTED REVISIONS TO THE DISTRICT'S 2019 BUDGET:

No action. Item tabled.

12. TO REVIEW AND TAKE ACTION ON THE RATIFICATION OF A CONTINUING CONTACT WITH A PRIVATE LAW FIRM PURSUANT TO §6.30 OF THE TAX CODE FOR THE COLLECTION OF DELINQUENT DISTRICT AD VA; OREM PROPERTY TAXES AND PROVIDING FOR THE PAYMENT OF UP TO 20% OF THE DELINQUENT TAXES, PENALTIES, AND INTEREST WHICH ARE COLLECTED BY THE ATTORNEY UNDER SAID CONTRACT:

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to continue contract with Linebarger a private law firm pursuant to §6.30 of the Tax Code for up to 20% additional penalty on delinquent taxes pursuant to §33.07 of the attorney, pursuant to §33.08 of the Tax Code for collection costs for taxes imposed to §33.11 of the Tax Code.

13. TO DISCUSS AND TAKE ACTION ON THE IMPOSITION OF ADDITIONAL PENALTY ON DELINQUENT TAXES PURSUANT TO §33.07 OF THE TAX CODE AND ADOPTION OF A RESOLUTION REGARDING SAME FOR TAXES:

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to continue contract with Linebarger a private law firm pursuant to §6.30 of the Tax Code for up to 20% additional penalty on delinquent taxes pursuant to §33.07 of the attorney, pursuant to §33.08 of the Tax Code for collection costs for taxes imposed to §33.11 of the Tax Code.

14. TO DISCUSS AND TAKE ACTION ON THE IMPOSITION OF ADDITIONAL PENALTY ON DELINQUENT TAXES TO DEFRAY COSTS OF COLLECTION BY THE DISTRICT'S DELINQUENT TAX ATTORNEY, PURSUANT TO §33.08 OF THE TAX CODE AND ADOPTION OF A RESOLUTION REGARDING SAME:

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to continue contract with Linebarger a private law firm pursuant to §6.30 of the Tax Code for up to 20% additional penalty on delinquent taxes pursuant to §33.07 of the attorney, pursuant to §33.08 of the Tax Code for collection costs for taxes imposed to §33.11 of the Tax Code.

15. TO DISCUSS AND TAKE ACTION ON THE IMPOSITION OF EARLY ADDITIONAL PENALTY FOR COLLECTION COSTS FOR TAXES IMPOSED ON PERSONAL PROPERTY ON DELINQUENT TAXES PURSUANT TO §33.11 OF THE TAX CODE AND ADOPTION OF A RESOLUTION REGARDING SAME:

Motion by Commissioner ROBINSON and seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to continue contract with Linebarger a private law firm pursuant to §6.30 of the Tax Code for up to 20% additional penalty on delinquent taxes pursuant to §33.07 of the attorney, pursuant to §33.08 of the Tax Code for collection costs for taxes imposed to §33.11 of the Tax Code.

16. TO RECEIVE A REPORT AND TAKE ANY NECESSARY ACTION RELATED TO THE DISTRICT'S CURRENT OR CONTEMPLATED CONSTRUCTION PROJECTS:

MARTINEZ updated the board on the replant being submitted waiting on approved signatures. MARTINEZ stated that due to the Holidays it will take a within two weeks. MARTINEZ informed the board that all outside utilities have been submitted and the usual turn around time is two weeks if minor revision, if major revision needed to be made it can take up to several weeks. MARTINEZ stated that the overall time would be a month.

MARTINEZ will go ahead and submit the documents to the county to have them reviewed after the Thanksgiving Holiday.

Commissioner LOYD stated that he and a few commissioners visited a near by station to get an in-person perspective besides view the blue prints.

17. TO REVIEW AND APPROVE AN AUTOMATIC AID AGREEMENT WITH CITY OF HOUSTON:

No action, item tabled.

18. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

No action, item tabled.

**Closed session began at 11:56 am**

19. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

20. REVIEW DISCUSS AND TAKE ACTION ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICTS EMPLOYEES INCLUDING MEDICS, COMMAND STAFF, ADMINISTRATIVE STAFF:

21. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

22. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE § 323.3022 TO DISCUSS SALE TAXS MATTERS:

**Open Session resumed at 12:34 pm**

23. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

SANTIAGO presented the following upcoming events for the month of November:

1. Dec. 7<sup>th</sup>- Children Annual Holiday Party 11am- 2pm

SANTIAGO updated the board on the Annual Aldine Fire & Rescue Fire Truck Train schedule and the corrections made for this year's event. SANTIAGO also presented the board with 2 theme Aldine patches decorated in the festive holidays.

24. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner ROBINSON with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of October 2019.

25. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action. Item tabled.

26. ANNOUNCEMENTS:

Tim MEAZELL announced he is having his third child with his wife on January 12<sup>th</sup>, 2020.

27. ADJOURNMENT:

Commissioner GARCIA moved for adjournment; Seconded by Commissioner GOMEZ with a vote of 5 to 0 to adjourn the meeting.

**The meeting adjourned at 12:43 pm.**